



SECTION FIVE
APPENDICES

Issued May 2000

A GUIDE TO THE TIME ALLOCATION AND MARKS FOR THE WRITTEN EXAMINATIONS

PAPER	NO OF QUESTIONS IN PAPER	NO OF MARKS PER QUESTION	SUGGESTED ALLOCATION OF AVAILABLE TIME		
			TOTAL TIME ALLOWED	WRITING EACH ANSWER	PREPARING AND CHECKING ALL ANSWERS
			Mins	Mins	Mins
				Approx	Approx
Station Officer					
Paper 1	6	25	135	20	15
Paper 2	6	25	135	20	15
Paper 3	6	25	135	20	15
Paper 4	2	Sec A 25	45	20	5
	1	Sec B 100	90	90	

Example of Candidate's Attendance Form

Fire Services Examinations Board CANDIDATE'S ATTENDANCE FORM		1301 West Denton Sub/1999 Sub Officer Part 1 Written Examination		
Qualifying examination for promotion to the Rank of: Sub Officer		Written Examination		
Candidate Name: MR IG TEST		Candidate Number: 49/0109		
Candidate's subjective answers			SUPERVISOR ONLY If the Candidate is absent for a paper, please indicate below like this <input type="checkbox"/>	
Instruction to candidate: Only make selections of questions attempted like this <input checked="" type="checkbox"/> Do NOT tick, cross or circle				
Paper 1 Operations		Absent		
Question	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>		3 <input checked="" type="checkbox"/>
	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>		6 <input checked="" type="checkbox"/>
Paper 2 Fire Safety, Education & Enforcement		Absent		
Question	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	
	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	
Paper 3 Human Resource Management		Absent		
Question	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	
	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	
Question <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>		Absent		
Personal Details				
Name	IG TEST	Title	MR	
Rank	Firefighter	Fire Authority	Tyne & Wear	
Date of joining service	15/09/97	Candidate Number	49/0109	
Date of Birth	01/01/60	If any of the personal details are incorrect please mark here <input type="checkbox"/> and indicate below correct details		
Candidate's Signature: <i>IG Test</i>				
333961				

Amendments Issued to the Station Officer's Handbook

Station Officer

Date Issued	Section	Pages Issued
May 2001	STOSEC2	cover page and pages 1 – 14
	STOSEC4	cover page and pages 1 and 2
	STOSEC4.3107	pages 1 - 12
	STOSEC4.3204	pages 1 - 13
	STOSEC4.3307	pages 1 - 6
	STOSEC4.3308	pages 1 - 7
	STOSEC4.3311	pages 1 - 5
	STOSEC4.3312	pages 1 – 7
	STOSEC4.3313	pages 1 – 9
	STOSEC4.3404	pages 1 – 11
	STOSEC4.3405	pages 1 – 6
	STOSEC5	page 3
July 2001	STOSEC4.3405	page 3
May 2002	STOSEC1	pages 3, 4, 7 and 8
	STOSEC2	cover page and pages 1 – 14
	STOSEC4.3203	pages 1 – 13
	STOSEC4.3204	pages 1 – 8
	STOSEC4.3209	pages 1 – 44
	STOSEC4.3404	pages 1 and 2
	STOSEC5	page 3
July 2002	STOSEC1	page 9
	STOSEC5	page 3

Continues...

Date Issued	Section	Pages Issued
December 2002	STOSEC1	pages 5 – 10
	STOSEC3	pages 1 – 4
	STOSEC5	pages 3 and 4
May 2003	STOSEC1	pages 7 - 10
	STOSEC2	cover page and pages 1 – 14
	STOSEC4	pages 1 and 2
	STOSEC4.3104	pages 1 and 2
	STOSEC4.3209	pages 5 - 8
	STOSEC4.3303	pages 11 – 13
	STOSEC4.3307	pages 1 and 2
	STOSEC4.3313	pages 3 and 4
	STOSEC4.3403	pages 1 - 11
	STOSEC4.3404	pages 5 – 10
	STOSEC5	pages 3 and 4
July 2003	STOSEC1	page 11
	STOSEC5	pages 3 and 4
December 2003	STOSEC1	cover page and pages 1 – 10
	STOSEC5	pages 3 and 4
May 2004	STOINT	page 5
	STOSEC2	cover page and pages 1 – 14
	STOSEC4	pages 1 and 2
	STOSEC4.3101	pages 1 – 8
	STOSEC4.3203	pages 7 – 12
	STOSEC4.3208	pages 3 and 4
	STOSEC4.3209	pages 41 and 42
	STOSEC4.3302	pages 1 – 11
	STOSEC4.3310	pages 1 – 6

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Date Issued	Section	Pages Issued
	STOSEC4.3311	pages 1 and 2
	STOSEC4.3312	pages 1 - 13
	STOSEC4.3314	pages 1 - 7
	STOSEC4.3315	pages 1 - 7
	STOSEC4.3403	pages 7 – 10
	STOSEC5	pages 3, 4 and 5
October 2004	STOSEC4*	page 1
	STOSEC4.3202	**Deleted**
	STOSEC4.3303	**Deleted**
	STOSEC4.3304	**Deleted**
	STOSEC5*	page 5
March 2005	STOSEC2	cover page and pages 1 – 14
	STOSEC4.3104*	page 3
	STOSEC4.3106*	page 8
	STOSEC4.3201*	pages 3, 4 and 5
	STOSEC4.3203*	page 4
	STOSEC4.3206*	page 3
	STOSEC4.3207*	pages 2 and 15
	STOSEC4.3210*	pages 2, 6, 7, 8 and 11
	STOSEC5*	page 5
March Revised 2005	STOSEC2	pages 7 - 10
	STOSEC4*	page 1
	STOSEC4.3204*	**Deleted**
	STOSEC4.3205*	**Deleted**
	STOSEC5*	page 5
June Revised 2005	STOSEC4.3404*	page 5
November 2005	STOSEC1*	page 4
	STOSEC5*	page 5

* web site updated only – no amended pages issued to brigades

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Telephone: 0207 296 6600
Fax: 0207 296 6591

www.fseb.gov.uk

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