



**HANDBOOK FOR
CANDIDATES TAKING
THE STATUTORY
PROMOTION EXAMINATIONS**

Station Officer

ISSUE

This handbook has been issued in pursuance of:

The Fire Services (Appointment and Promotion) Regulations 1978,
SI 1978 No 436 and
The Fire Services (Appointment and Promotion)(Scotland) Regulations 1978,
SI 1978 No 1727 as amended

PUBLISHED BY

The Fire Services Examinations Board
Layden House
76-86 Turnmill Street
London EC1M 5LG

Telephone: 020 7296 6600
Fax: 020 7296 6666

FIRST PUBLISHED

May 2000

COPYRIGHT

Whilst the Board reserves all copyright to its publications, brigades are permitted to make copies of the publications as they wish.

CONTENTS

[FOREWORD](#)

[SECTION ONE](#)

The Rules for the Written Examination

[SECTION TWO](#)

Study Guide and Syllabus for the Written Examination

[SECTION THREE](#)

Preparing for the Written Examination

[SECTION FOUR](#)

Study Notes for the Written Examination

[SECTION FIVE](#)

Appendices

FOREWORD

The Fire Services Examinations Board (FSEB) has a statutory duty to administer the examinations that qualify firefighters for promotion to the ranks of Leading Firefighter, Sub-Officer and Station Officer.

For purposes of clarity, this examination will be related to the role of Station Manager for which questions have been designed.

The syllabuses have been significantly revised for the written examinations to be held from September 2000 onwards.

To assist candidates in their preparation for these examinations the FSEB has consolidated its publications into a handbook for each of the examinations. This handbook relates to the Station Officers' Examination.

This qualifying examination is in one part, 'the written examination'. This handbook is set out in sections to guide you through the rules, to explain what you should study, to advise you on how to prepare for the written examination and to assist you with your studies.

It is important that you should understand the purpose of the examination.
It is to:

- (a) provide a method of assessment to a common national standard that is perceived as appropriate, well managed and fair; and
- (b) provide reliable evidence in predicting potential and be of a standard that is transferable by personnel between brigades.

This will be achieved by assessing the level of your knowledge, and understanding in a range of subject areas against a level that the FSEB considers appropriate.

I recommend that you follow the guidance in this handbook and wish you success in the examination.



Sir Graham Meldrum CBE OStJ QFSM Duniv FIFireE CCMI

Her Majesty's Chief Inspector of Fire Services
Chair of the Fire Services Examinations Board

May 2000